



**WASHINGTON STATE ATHLETICS
OFFICE OF COMPLIANCE
COMPETITION SCHEDULE CHANGE FORM**

This form is to be completed and submitted to the Compliance Office at the earliest possible time when a contest is added, rescheduled, or canceled. This change in your schedule can have effects on sports sponsorship requirements, team travel itinerary, event management staffing requirements, equipment room, etc., and therefore the change needs to be approved and distributed (see below) as soon as possible.

Sport: _____

1. ADDING A CONTEST

Date: _____ Time: _____ Location of Contest: _____

Opponent(s): _____

Scoring Format: _____

2. RESCHEDULING A CONTEST

Date Changing To: _____ Date Changing From: _____

Location of Rescheduled Contest: _____

Time of Rescheduled Contest: _____ Opponent(s): _____

3. CANCELLING A CONTEST

Date: _____ Time: _____ Location of Contest: _____

Opponent(s): _____

Head Coach's Signature: _____ Date: _____

This game change still puts the above referenced sport in compliance with all applicable NCAA rules including but not limited to sports sponsorship, maximum number of contests (institutional), maximum number of contests (student athlete), annual exceptions, additional annual exceptions, once-in-four year exceptions, once-in-three year exceptions, once-in-twelve year exceptions, date of competition for sports, first contest date or date of competition, and last contest date or date of competition.

Sport Supervisor (Signature)

Date

Compliance Review Initials:

Sport Supervisor Review: _____ Approved _____ Denied

Date _____

cc: Athletics Director
Event Management

SWA
Marketing

Sports Information
Equipment Room

Ticket Office